

Learning Support Facilitator



An accredited skills programme that equips a learner to identify learning barriers and put targeted educational and social support in place for learners in training.

PROGRAMME ID

SP-211007

NQF LEVEL

5

CREDITS

20

DURATION

5 Days

▼ Purpose of the Programme

The purpose of the Learning Support Facilitator Skills Programme is to qualify an individual to identify learning barriers and implement targeted educational and social support interventions to ensure learner success in accredited training programmes.

▼ Entry Requirements

To enrol in this programme, a learner must possess **one** of the following:

- ▲ A **Grade 12 National Senior Certificate (NSC)** or **National Certificate (Vocational) (NCV)** at NQF Level 4.
- ▲ An **equivalent NQF Level 4 qualification**, demonstrating proven proficiency in Communication and Mathematical Literacy.

▼ On completion, a learner will be able to:

Coordinate resources **01**

Coordinate and facilitate access to learning resources for individuals and groups.

Support learners **02**

Provide appropriate support and guidance to learners in various settings.

Maintain records **03**

Maintain accurate and confidential learner records and administrative documentation.

Monitor progress **04**

Assist in the monitoring and evaluation of learning progress and programme delivery.

COMPLETION PATHWAY ► ALL THREE COMPONENTS, THEN EXIT AS COMPETENT

1 COMPONENT

Knowledge 6 Credits

Legislative framework and quality assurance.

2 COMPONENT

Practical Skills 4 Credits

Supervised practice of facilitation skills.

3 COMPONENT

Work Experience 10 Credits

Applied learner administration in a workplace.

★ EXIT

Certification 20 Credits

Competence demonstrated across all three components.

Three compulsory components

The programme consists of three compulsory components aligned with QCTO standards, so that the learner builds the underpinning knowledge, practises the occupational skills and applies both in a real workplace.

20

TOTAL CREDITS

Knowledge Modules

6 CREDITS

Apply knowledge of the legislative framework and quality assurance processes relevant to skills development.

KM-01 Quality Assurance & NQF

Practical Skill Modules

4 CREDITS

Demonstrate effective communication and facilitation skills to support varied learning styles.

PM-01 Facilitation Techniques

Work Experience Modules

10 CREDITS

Execute administrative tasks relating to learner enrolment, progress tracking and exit management.

WM-01 Learner Administration

Programme Completion

A learner formally exits this Skills Programme (SP) upon the successful demonstration of competence across all three integrated components:

- ✓ All knowledge modules
- ✓ All practical skill modules
- ✓ All work experience modules